



**PROVIDENCE HOMEOWNERS ASSOCIATION, INC.  
Multi-Purpose Room Rental Agreement**

Homeowner renting: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date of rental: \_\_\_\_\_

Time of rental: Must be between 8am and 10pm and cannot interfere with a scheduled class or event.

From \_\_\_\_\_ until \_\_\_\_\_ (Whole hours only) Access will be through the fitness center door.

Purpose of event: \_\_\_\_\_

*Providence Homeowners Association, Inc., (PHAI), reserves the right to determine what may be an appropriate function to be held at its facilities, including the right of refusal. PHAI may, in its sole discretion, change, modify, or alter its facility guidelines and policies in the future.*

**Please read each guideline and initial by EACH ONE.**

	<b>ALL RENTAL TIMES INCLUDE SET-UP AND CLEAN UP TIMES.</b>
	No smoking is permitted in the clubhouse.
	Reservations are first come, first served and will be held for 48 hours pending receipt of security deposit <i>and</i> rental fee. No reservations will be accepted on Holidays and Weekends following said Holiday. No reservations will be accepted on days of Providence HOA Events.
	Your rental fee will be processed the Monday before your event. Cancellations must be made on or before the Monday preceding your event. If you do not call 940.440.0242 to cancel before midnight on the Monday preceding your event, you will have the option to forfeit your fee or reschedule another Gathering Room rental to occur within 90 days of the original rental date.
	Rentals for the purpose of any financial gain or benefit are not permitted.
	Providence Homeowners Association, Inc. and/or homeowner club sponsored events are exempt from rental fees and take precedence over private rentals.
	Reservations may be made no more than 90 days in advance.
	No reoccurring rentals will be permitted unless sponsored by a Providence HOA committee or club.
	Members of Providence HOA who are delinquent on their assessments will not be permitted to rent facilities until the account is current.
	Providence Homeowners Association, Inc. is not responsible for any injuries sustained during private events inside or outside of water park, recreational club or birthday pavilion.
	Management company staff may be present site during event and will have access to all areas of recreational club facilities.
	No pets will be permitted in recreational club other than those assisting the disabled.
	Floors must be clean following event.
	Restrooms must be clean following event.
	Trash in and around the Multi-Purpose Room must be picked up and trash receptacles must be emptied following event. There are dumpsters located behind the clubhouse near the fitness wing entrance. Cleaning equipment and supplies must be provided by Responsible Resident.
	MPR lights TVs, DVD players and stereo equipment must be turned off following event.
	Any decorations used must be taken down and all adhesive material used removed.
	No push pins or other drywall protrusions will be permitted.
	No wet bathing suits or bare feet will be permitted in the MPR at any time.
	There are several 24-hour security cameras located in and around the clubhouse which record and retain footage for future reference.

**A Set-Up fee of \$25 will be added to your fee should you require HOA staff to set-up, rearrange any additional tables, chairs, furniture, etc..**

MANAGEMENT RESERVES THE RIGHT TO REFUSE FUTURE RENTALS IF FACILITIES ARE LEFT IN POOR CONDITION OR IF THERE IS ANY PROOF OR EVIDENCE OF ANY VIOLATED RULES.

I \_\_\_\_\_ take full responsibility for the care and cleaning of the fitness wing of the recreational club and its contents for the date and time noted above. I understand I am financially responsible for the replacement of any equipment in that area that is damaged or lost during the time of my event. I understand and agree the Providence Homeowners Association is not liable for any injuries that occur either inside the recreational club or in the water park during my event.

Signature of Homeowner \_\_\_\_\_ Date \_\_\_\_\_

**Rental Fees**

Recreational Club - \$75 per rental (four hour rental) (\$100.00 refundable deposit)

Rental includes use of Multi-Purpose Room and clubhouse restrooms. **This does not include use of the fitness equipment, pool verandahs, Gathering Room, kitchen, second floor balconies, or any part of the water park.**

Rental check must be from a current resident with a Providence address printed on the check

Amount Paid \$ \_\_\_\_\_ Check Number \_\_\_\_\_ Check Date \_\_\_\_\_