

**Providence Homeowners Association, Inc.
Party Trailer Reservation Agreement**

Responsible Resident: _____

Address: _____ Phone number: _____

Date & Time of pick-up: **Friday** (date) _____ by 5:00 p.m.

Date and Time of return: **Monday** (date) _____ by 10:00 a.m.

Reserve dates (in the case of bad weather) _____

Party trailer is to be rented for community parties only and may not be taken out of Providence.

No part of Providence Blvd. or Lakeview Drive may be barricaded.

Access to homes with front-entry garages may not be blocked off.

There is no rental fee. A refundable \$100 deposit is required.

Please read every guideline and initial beside EACH one.

	Reservations are first come, first serve and will be held for 72 hours pending receipt of security deposit fee and this agreement. No reservations will be accepted on Holidays and Weekends following said Holiday. No reservations will be accepted on days of Providence HOA Events.
	Please make cancellations at least 24 hours in advance. Activities Director must be notified of postponement to the reserve date due to bad weather. Leave a message. Anne Patton 940.440.0242.
	Providence Homeowners Association, Inc. and/or homeowner club sponsored events take precedence over private rentals.
	Reservations may be made no more than 90 days in advance.
	No reoccurring reservations will be permitted unless sponsored by a Providence HOA committee or club.
	Members of Providence HOA who are delinquent on their assessments will not be permitted to rent facilities or reserve the party trailer until the account is current.
	Providence Homeowners Association, Inc. is not responsible for any injuries sustained during private events inside or outside of Water Park, recreational club or birthday pavilion, or related to the reservation and use of the party trailer.
	Management company staff may or may not be present during your event.
	Homeowners using the party trailer will be responsible for unlocking the trailer doors and locking them after events. The party trailer must be transported with a proper hitch. Hitch is a 2" Ball.
	You will receive your deposit when the trailer and all of its contents have been returned in good condition and a staff member has done an inventory check. Replacements costs are shown below.
	All of the items listed below may or may not be available at the time of your pick-up. The HOA Events team occasionally borrows items from the trailer.

Inventory

before	after		before	after	
		1-Panasonic Boom Box \$100			2-Flat Sheet pans \$5 each
		1-Six-Foot Table \$40			4- Drink Pitchers \$5 each
		1-Eight-Foot Table \$50 each			2-Deep Pans \$10 each
		1-100 foot Extension cord \$15			11- Orange Cones \$10 each
		1-Large Metal Trough \$50			4-barricades \$20 per missing part
		2-Trash Cans with lids \$15 each			2-5 Gal. Water coolers \$10 each
		1-BBQ Grill (grill MUST be cleaned before return) \$200			10-Pc.BBQ Tool set with Apron & Storage Case \$5 per missing piece

Deposit placed \$ _____ Check number _____ Check date _____

Checks must be from a current Providence resident and have a Providence address printed on the check.

Resident signature: _____ Date: _____